



# Personal Trainer Renewal Form

**What is a renewal?** A CEFA Personal Trainer Certification expires 2 years (24 months) from the date the certification is issued. A CEFA Trainer is able to renew their certification without re-taking the Personal Trainer Certification test. To renew a CEFA certification, the trainer must earn 20 Continuing Education Credits (CEC's) before the expiration date. A minimum of 10 CEC's must be earned through CEFA, and the remaining CEC's may be earned through another accredited fitness certification company. **CEFA does not charge a renewal fee.**

**Deadline:** A CEFA trainers renewal form must be received within the 60 days following expiration to not be considered lapsed. If the form is not received within 60 days following expiration, the trainers certification is now lapsed and they must re-take the certification test in order to regain their certification.

## Renewal Form

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Certification Start Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Certification End Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

### E-mail

Fill out this form completely. Scan and email along with copies of all CEC's

Email to: **admin@cefatrainer.com**

Subject Headline: Renewal

### Mail

Fill out this form completely. Mail along with copies of all CEC's

Mail to:

**Council of Exercise Fitness and Athletics**

**1132 5th Street SW**

**Suite #301**

**Willmar, MN 56201**

**REMINDER: ATTACH COPIES OF ALL CEC's**